

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, March 18, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners:   **John Clark**  
                                     **Patricia Griffin**  
                                     **Dolores Johnson**  
                                     **Karen Kahn**  
                                     **Kirk A. Martin**  
                                     **Bruce Miller**  
                                     **Scott Tracy**

Staff:                       **Karen Ramsdell**, Airport Director  
                                 **Hazel Johns**, Assistant Airport Director  
                                 **Tracy Lincoln**, Airport Operations Manager  
                                 **Rebecca Fribley**, Sr. Property Management Specialist  
                                 **Jeff McKee**, Environmental Compliance Officer  
                                 **Mabel Shatavsky**, Airport Commission Secretary

**PUBLIC COMMENT**

1.       No one wished to speak.

**NOTICES**

2.       That the Budget Sub Committee met on Thursday, March 5, at 9:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3.       That the General Aviation Sub Committee met on Thursday, March 5, at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4.       That the Lease Review Sub Committee meeting scheduled for Thursday, March 12 was cancelled.
5.       That on Thursday, March 12 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
6.       That the Noise Abatement Sub Committee is scheduled to meet on Wednesday, March 25 at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

**ACTION:**     Presented.

## **CONSENT CALENDAR**

7. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, February 18, 2009.

8. SUBJECT: LEASE AMENDMENT WITH NARETTO GANDOLFO, DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety (Nargan), amending the "Premises" and "Rental" provisions of Lease No. 200720, effective March 1, 2009.

**ACTION:** Approved the recommendation; Agreement No. 200904

9. SUBJECT: LEASE AGREEMENT – NOZA, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with NOZA, Inc., a Delaware Corporation, for 1,172 square feet of Building 351, at 1409 Norman Firestone Road, at the Santa Barbara Airport, effective April 1, 2009, for a monthly rental of \$1,723, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200905

10. SUBJECT: MARCH 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Martin/Griffin. Unanimous voice vote.

## **LIAISON REPORTS**

**ACTION:** Presented.

## **COMMISSION MATTERS**

11. SUBJECT: SUB COMMITTEE REPORTS

RECOMMENDATIONS: That Commission receive an oral report on the General Aviation Sub Committee meeting, held on Wednesday, March 5 - Assistant Airport Director Hazel Johns.

**ACTION:** Presented.

## **ADMINISTRATIVE REPORTS**

12. SUBJECT: 2008 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

**RECOMMENDATION:** That Airport Commission recommend that City Council accept the City of Santa Barbara, Integrated Pest Management (IPM) Strategy, 2008 Annual Report, dated March 2009 – Environmental Compliance Officer Jeff McKee.

**ACTION:** Motion/Second to recommend acceptance of the City of Santa Barbara, IPM Strategy, 2008 Annual Report by Commissioners Griffin/Clark. Unanimous voice vote.

13. SUBJECT: ANNUAL BUDGET FOR FY 2010

**RECOMMENDATION:** That Airport Commission review and recommend approval of the Airport Department Fiscal Year 2010 Operating Budget - Assistant Airport Director Hazel Johns.

**ACTION:** Motion/Second to recommend approval of the Airport Department Fiscal Year 2010 Operating Budget by Commissioners Martin/Griffin. Unanimous voice vote.

## **DIRECTOR'S REPORT**

14. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program
4. Property Management

C. Capital Projects

1. Airport Terminal Improvement Project
2. Airfield Safety Projects
3. Goleta Slough Tidal Circulation Demonstration Project
4. Consolidated Rental Car Quick Turn Around Facility

D. Council Actions

**ACTION:** Presented.

**ADJOURNMENT** 8:00 p.m., on order of Chair Kahn.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Recording Secretary